Bristol Court Condominium Association
2300 Windsor Park Ridge, IL 60068
847-698-3313 FAX 847-655-6030 EMAIL office@bristolcourt.org

July 8, 2020

Dear Owners:

At the last BCCA Board Meeting a new rule was proposed regarding the required wearing of face masks in the interior common elements.

The reasoning behind this proposal is as follows;

- ***BCCA has a large senior population.***
- ***BCCA is a multi-unit facility with small elevators/laundry rooms, etc.***
- ***The recent surge of infections across the country leaves everyone at risk.***
- ***Considering the small amount of time spent in the interior common areas this is not a great inconvenience.***
- ***Masks are a courtesy easily extended to our neighbors.***

The proposed rule would state "Protective face masks are to be worn in the interior common areas which include but are not limited to: vestibule/mailroom, lobby, elevator, laundry room, storage rooms, residential hallways & stairwells. This requirement shall extend until Dec. 31, 2020 when it may be extended or rescinded by Board action. Failure to comply will result in a violation of the BCCA Rules & Regulations.

The procedure for the establishment of a new rule requires a letter of notification to all owners, a ten-day owner review, a meeting to voice any comments and lastly a Board Meeting to adopt the proposed rule.

This letter serves as notification of the proposed rule and the owners meeting scheduled for Monday, July 20, 2020.

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On Monday, July 20th at 7 PM in the party room at 2500 Windsor a meeting will be held to gather input. *Please note anyone attending this meeting will be required to wear a mask and maintain social distancing.*

Please note comments can be relayed via the phone from 9:00 – 12:00 each weekday, they may be emailed to Office@bristolcourt.org, mailed in or dropped in the BCCA mailbox at 2300 Windsor. All comments will be provided to the Board of Directors for review before the July Board Meeting.

Thank you for your cooperation and consideration in this matter.

Stay safe,

Phillip Laverty

CPM, BCCA